



**Mayor:** Mario Garza  
**Mayor Pro-Tem:** Marco "Markie" Villegas  
**City Commissioners:** Jesus "Jesse" Ramirez  
 Ernesto "Neto" Guajardo  
 Adina "Dina" Santillan

**"The Friendly City"**

Group \_\_\_\_\_ Type \_\_\_\_\_

Property Owner/ Dueño de Propiedad \_\_\_\_\_ Phone/Telefono \_\_\_\_\_

Address/Domicilio \_\_\_\_\_ City/Ciudad \_\_\_\_\_

Contractor/Contratista \_\_\_\_\_ Phone/Telefono \_\_\_\_\_

**\*\* shall submit Texas Residential Contractors Certificate.**

Describe Proposed Work/Tipo De Trabajo \_\_\_\_\_

Subdivision \_\_\_\_\_ Block/Cuadra \_\_\_\_\_ Lot \_\_\_\_\_

**\*\* must provide a warranty deed**

Site Address/ Domicilio \_\_\_\_\_

Improvement Value/Valor \_\_\_\_\_

The foregoing is a true and correct description of the improvements proposed by the undersigned applicant. The applicant states that he/she will have full authority over the construction of the same.

The building permit shall not be held to permit or be an approval of the violation of modification of any provisions of the city ordinances, codes, state law, or be a waiver by the city of such violation.

The applicant hereby agrees to comply with all city ordinances, codes, and state laws and assume all responsibility for such compliance.

It is understood that the improvements shall not be occupied until a certificate of occupancy has been issued.

**\*MUST COMPLY WITH THE TEXAS RESIDENTIAL BUILDING ENVELOPE REQUIREMENTS.**

Authorized Agent/Owner \_\_\_\_\_ Date/Fecha \_\_\_\_\_

**Notification of Contractor/Owner:**

**Date:** 1. \_\_\_\_\_ **Time:** \_\_\_\_\_ a.m./p.m. **Contact:** \_\_\_\_\_  
 2. \_\_\_\_\_ \_\_\_\_\_ a.m./p.m. \_\_\_\_\_

**Inspections:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Fire Dept:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Comments:** \_\_\_\_\_

**Code Enforcement:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Comments:** \_\_\_\_\_

**Planning:** \_\_\_\_\_ **Date:** \_\_\_\_\_

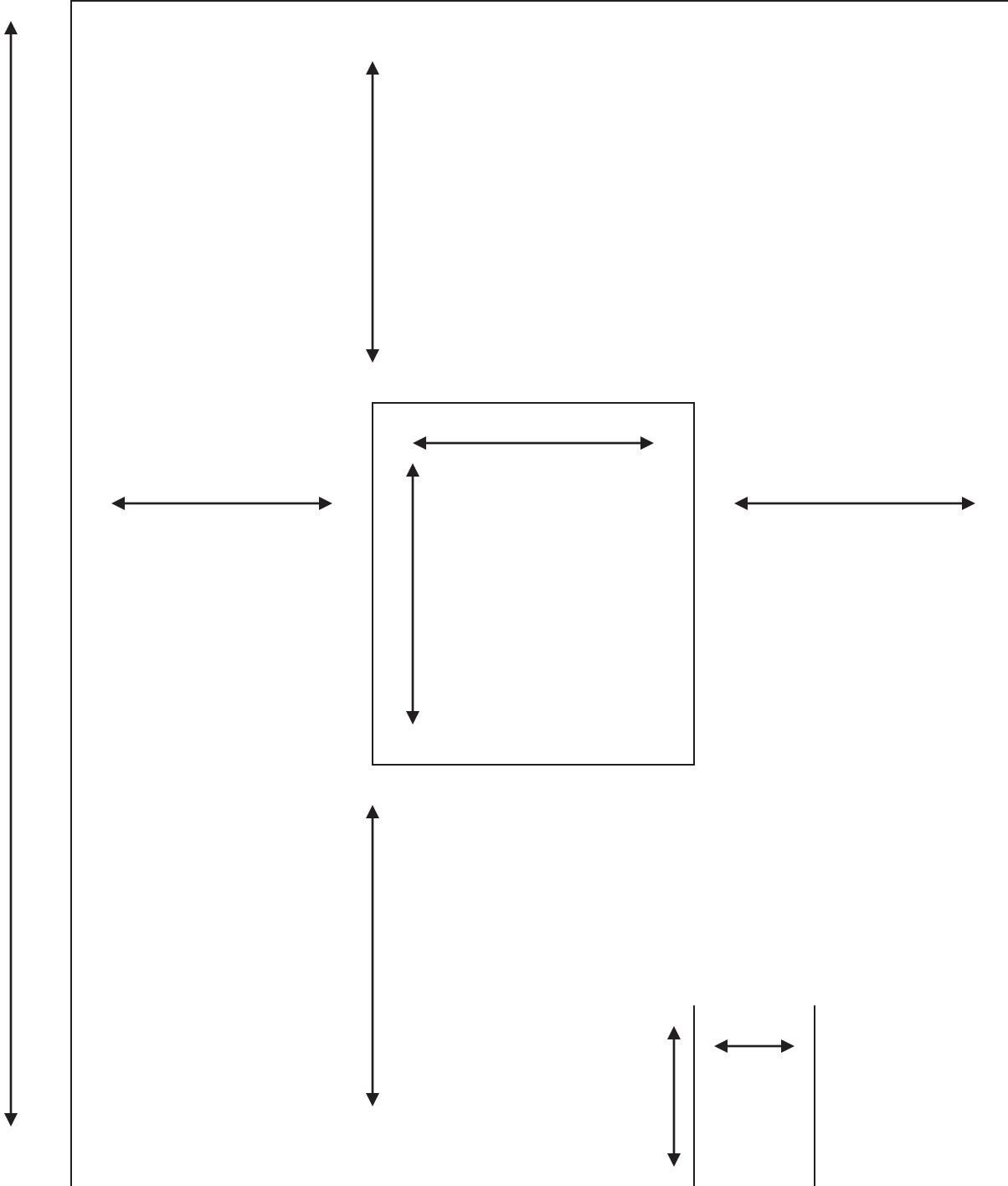
**Planning Director:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Comments:** \_\_\_\_\_

OWNER \_\_\_\_\_

SUBDIVISION \_\_\_\_\_ BLOCK \_\_\_\_\_ LOT \_\_\_\_\_

ADDRESS \_\_\_\_\_



R.O.W. \_\_\_\_\_

**\*\*\* To prevent delays on your application, please provide all required information.**